

Student & Staff Accountability Form

DATE: _____

TEACHER: _____

ROOM #: _____

FORM COMPLETED BY: _____

of students enrolled in this class: **1**

of students marked absent in this class: **2**

Please list students marked absent by name:

of students unaccounted for* in this class: **3**

*You didn't mark them absent and they are not with your class at this time

Please list students unaccounted for by name:

Are there any adult staff from this room unaccounted for? _____

If so, please list by name: (Include staff staying behind with injured)

of students with you but not on roster: **4**

Please list these students by name:

of extra adults in room **5**

Please list extra adults by name:

For Command Staff: _____ Missing students/adults recorded

EOC Message Form Data

Tally and insert into the grid below

<u>Category</u>	<u>Description</u>	<u>Number</u>
<u>A</u>	Fatalities	<u>A</u> <input type="text"/>
<u>B</u>	Minor Injuries (First aid only)	<u>B</u> <input type="text"/>
<u>C</u>	Injuries - Ambulance (Major + Moderate)	<u>C</u> <input type="text"/>
	Major (Immediate): <u>IMM</u> <input type="text"/> Unable to treat on site, i.e. airway and breathing difficulties, cardiac arrest, uncontrolled or suspected severe bleeding, severe head injuries, severe medical problems, open chest or abdominal wounds, severe shock.	
	Moderate (Delayed): <u>DEL</u> <input type="text"/> Burns, major multiple fractures, back injuries with or without spinal cord damage.	
<u>D</u>	Property Damages	<u>Circle One</u>
	Major damage: Building collapse, building leaning, major ground movement causing large cracks in ground.	Major
	Moderate damage: Falling hazards present, hazard present (toxic chemical spill, broken gas line, fallen power lines).	Moderate
	Minor damage: Dislodged overhead air duct terminals, light fixtures, suspended ceiling grid, overhead mechanical systems and broken windows	Minor

_____ Triage recorded